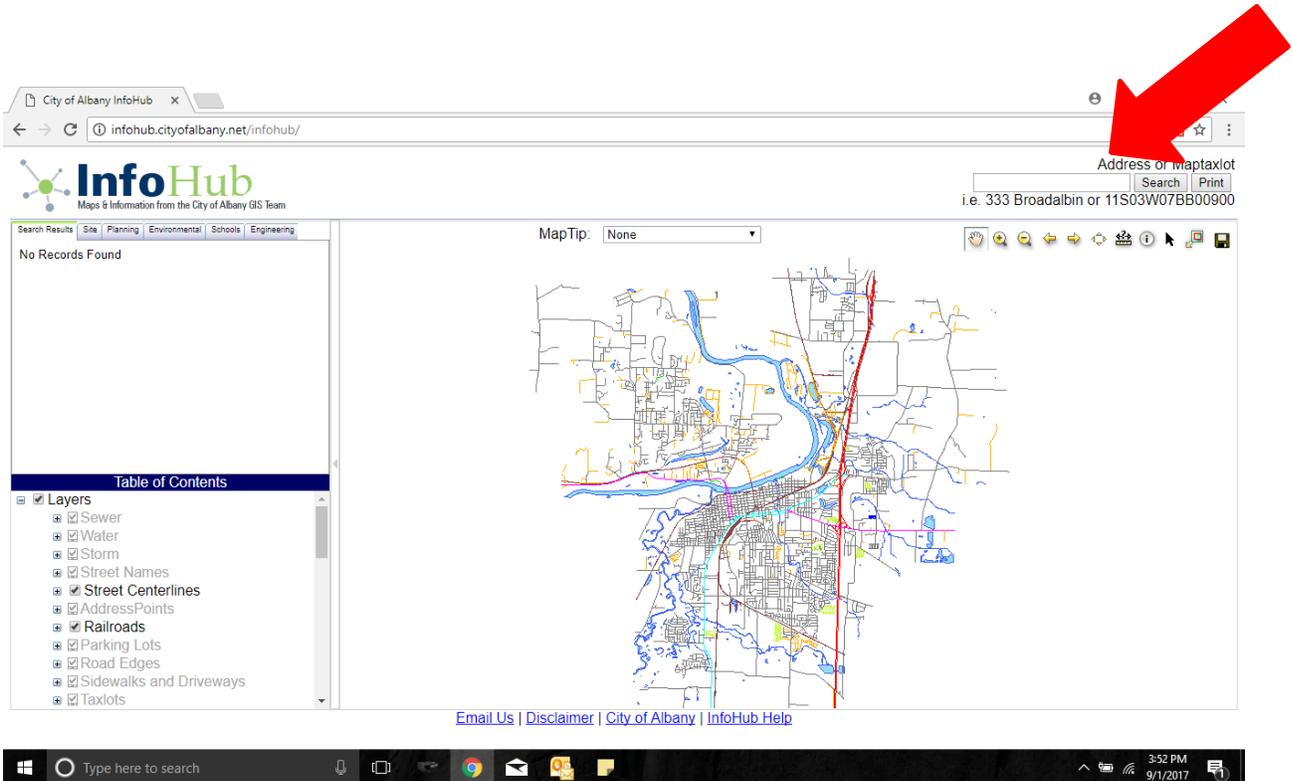


InfoHub Instructions

Step #1: Enter the address of the property in the box in the upper right hand corner. Do not enter such qualifers as: Street, Avenue, SW, NE, etc.



The screenshot displays the City of Albany InfoHub website in a web browser. The browser's address bar shows the URL infohub.cityofalbany.net/infohub/. The website header includes the "InfoHub" logo and the tagline "Maps & Information from the City of Albany GIS Team". In the upper right corner, there is a search box labeled "Address of Maptaxlot" with a "Search" button and a "Print" button. A large red arrow points to this search box. Below the search box, an example address is provided: "i.e. 333 Broadalbin or 11S03W07BB00900". The main content area features a map of the city with various colored overlays representing different GIS layers. On the left side, there is a "Table of Contents" panel with a list of layers, including Sewer, Water, Storm, Street Names, Street Centerlines, AddressPoints, Railroads, Parking Lots, Road Edges, Sidewalks and Driveways, and Taxlots. The bottom of the page contains a footer with links for "Email Us", "Disclaimer", "City of Albany", and "InfoHub Help". The Windows taskbar at the bottom shows the system tray with the time 3:52 PM and date 9/1/2017.

Step #2: Under the “Table of Contents” heading, click on the “layers” that you want to see. Always activate the Sewer, Water and Storm layers. Sewer lines are green and Water lines are blue. Storm water drains are pink. Existing sewer, water and storm lines will minimize system development fees (see worksheet).

For example, in this screen shot, the 1600 Marion Street property has existing sewer and water lines that in close proximity to where a home/homes could be built. The water line is in the front of the property; therefore if the home was placed near this, the cost of installing a line running from the home to the street would be minimal. Whereas, if you placed the home further back, you would need to pay for a longer water line.

The screenshot displays the City of Albany InfoHub GIS application. The browser address bar shows infohub.cityofalbany.net/infohub/. The page title is "City of Albany InfoHub" and the subtitle is "Maps & Information from the City of Albany GIS Team".

The main map area shows a street grid with property lots and utility lines. A red arrow points to the "Table of Contents" panel on the left. The "Table of Contents" panel is expanded to show the "Layers" section, which includes the following items:

- Sewer
- Water
- Storm
- Street Names
- Street Centerlines
- AddressPoints
- Railroads
- Parking Lots
- Road Edges
- Sidewalks and Driveways
- Taxlots

The map shows Marion St. running vertically. Property lots are labeled with addresses such as 1520, 1530, 1540, 1600, 1605, 1610, 1615, 1620, 1625, and 1630. Utility lines are color-coded: green for sewer, blue for water, and pink for storm water drains. A red arrow points to the "Table of Contents" panel, which is expanded to show the "Layers" section.

At the bottom of the screen, the Windows taskbar is visible, showing the search bar, taskbar icons, and system tray with the time 3:56 PM and date 9/1/2017.

Example #1: You will see in this screen shot for the 3438 Adah property that there are also existing sewer and water lines, though the water line is on the other side of the street. This means that the road will need to be excavated and repaved to connect the lines. You will also notice the storm drain line (blue line cutting across the property). This indicates that more than likely you cannot build over this line (or ditch). With this constraint, you may not be able to fit more than one home on the lot as the left over space may not meet the city's required sq. footage (e.g. minimum lot size for a single family home is 5000 sq. feet)

City of Albany InfoHub
infohub.cityofalbany.net/infohub/

Address or Maptaxlot
3438 Adah Search Print
i.e. 333 Broadalbin or 11S03W07BB00900

Address	Tax Account
ADDRESS	3438 ADAH AVE NE
MAPTAXLOT	10S03W33DC04800
JURISDICTION	ALB
STATUS	ACTIVE
PRIMARY ADDRESS	YES
INSIDE CITY LIMITS?	YES
COMMENTS	

MapTip: None

Layers

- Sewer
- Water
- Storm
- Street Names
- Street Centerlines
- AddressPoints
- Railroads
- Parking Lots
- Road Edges
- Sidewalks and Driveways
- Taxlots

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4:03 PM
9/1/2017

Step #3: You can click on the Planning tab and it will show you how the property is zoned. In this example, the 1600 Marion Street property is zoned “Residential Medium Density.” Among other things, this means, according to Article 3 of Albany’s Development Code, you can build more than one home on the lot, or even build a duplex.

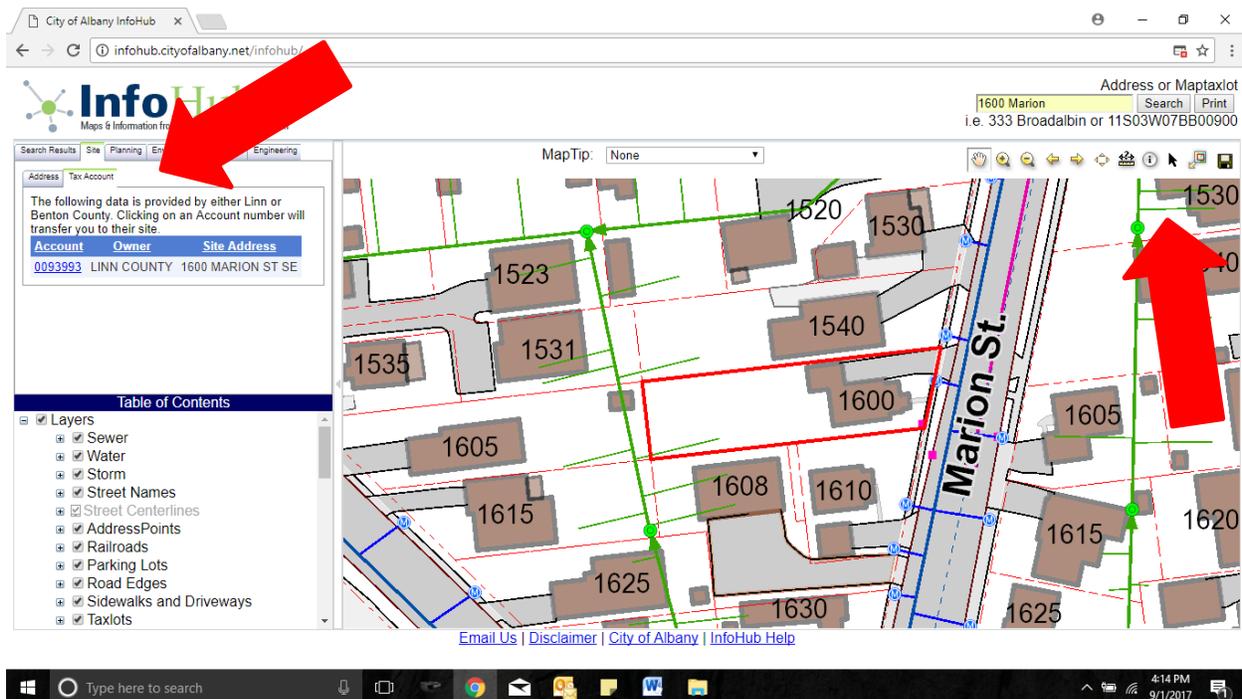
The screenshot displays the City of Albany InfoHub website interface. A red arrow points to the 'Planning' tab in the top navigation menu. The main content area shows a map of Marion Street with property addresses ranging from 1520 to 1630. The zoning information for the 1600 Marion Street property is displayed in a table on the left side of the screen.

Category	Value
ZONING	RM -- Residential Medium Density
COMPREHENSIVE PLAN	Residential - Medium Density
WARD	2.00000000
PRECINCT	091
SUBDIVISION	
NEIGHBORHOOD	Jackson Hill
HISTORIC	
EASEMENTS	
PROJECTS	

The map shows Marion Street running vertically through the center. Property addresses are labeled on both sides of the street. The 1600 Marion Street property is highlighted with a red outline. The map also shows various street features like sidewalks, driveways, and taxlots.

At the bottom of the screen, there is a Windows taskbar with the search bar and several application icons. The system tray shows the time as 4:09 PM on 9/1/2017.

Step #4: Under the “site” tab there is a tab labeled, “Tax Account.” This tab will link you to information on the previous owners, taxes, etc. You can also use the tools below the address box to measure the size of the lot to calculate square footage. Here is where you can determine the amount of “lineal feet” for the frontage of the property. Square footage will allow you to determine how many units you could theoretically build on the lot. In this example, the total square footage is 9,147 sq. feet. According to Article 3 of the Albany Development Code, there is enough “room” to accommodate 1 single family detached home (3,500 square feet in RM zone) and a duplex unit (4800 square feet in RM zone).



NOTE: It is important to remember that though there is technically enough sq. footage to build 3 units total, it may not be feasible, given other constraints such as:

1. Set-Back requirements (e.g. how far the home has to be from the street, side and backs of lot)
2. Driveway size and type
3. Garage requirements
4. Fire egress requirements

This information is in Article 3 of the Development Code, however these are also issues that are addressed in the Pre-Application Meeting with the City.